

PD Bureau has been  
established in Toronto  
since 1969.

We operate in the fields  
of general office support  
staff for both the private  
and public sectors.

Our management policy is  
to encourage expertise  
and productivity in  
individual specialities  
while maintaining a  
consistent tightly-knit  
team performance.

**t e a m  
e f f o r t**

We are renowned for:

- Quality Staff
- Competitive Rates
- Personalized Service

PD Bureau is committed to excellence in  
placing "Personnel on Demand"



PD Bureau  
330 Bay Street  
Suite 1304  
Toronto  
Ontario  
Canada

Tel: 416 364 1226  
Fax: 416 364 1204  
email: [info@pdbureau.com](mailto:info@pdbureau.com)  
[www.pdbureau.com](http://www.pdbureau.com)

**The solution to all your staffing needs**



*'They continually take the initiative ... what a terrific team we are truly fortunate to have!'*

...about SARS screeners provided by PD Mount Sinai Hospital

*'they always provide high quality, reliable temps, often meeting our needs at short notice.'*

*'...they know exactly what sort of person will fit into our organization.'*

Nursing and Midwifery Council

*'The temps were amazing!*

*They worked really hard and were unfailingly nice, professional and energetic.'*

Harbourfront Centre, Toronto

*'You should be very proud of your involvement here.'*

Legal Aid Ontario, Fall Conference

*'I would recommend them to anyone seeking a reliable, high quality temporary agency.'*

NMC

PD Bureau are able to provide high quality staff at all levels including:

- **Executive Assistants**
- **Administrative Assistants**
- **Receptionists**
- **Database Programmers and Operators**
- **Legal Assistants**
- **Medical Assistants**
- **X-ray/Ultrasound Technicians**
- **Bookkeepers**
- **Accounting Clerks**
- **General Office Clerks**
- **Temporary Staff**
- **Temp-to-Perm Staff**
- **Full-time and part-time Permanent Staff**
- **Same Day Emergency Coverage**
- **Vacation Relief**
- **Long & Short Term Disability Leaves**
- **Maternity Leaves**
- **Permanent Placements**

Our recruitment method benefits from in-depth interviews to profile experience, technical preferences expertise and interests. We aim to provide the highest quality service whilst maintaining competitive rates.